

## CSU Department Review Of Canvas External Tool Request

Return completed form to: [canvashelp@colostate.edu](mailto:canvashelp@colostate.edu)

*(Please Type or Print)*

When an instructor or department requests that a new external tool be evaluated for possible inclusion in Canvas, we ask that the department chair or supervisor review the request from a departmental perspective.

Department/College: \_\_\_\_\_

Tool requested: \_\_\_\_\_ Dated requested: \_\_\_\_\_

Feedback from students in spring 2020 indicated a concern with technology fatigue – more and different technologies used in Canvas as courses moved online. One of the CSU Digital Tool committee’s goals is to seek input for a digital tool request at the department or college level.

As instructors and departments request an external tool be evaluated for inclusion in Canvas, we ask that the tool:

- Be adopted by multiple instructors in multiple courses.  
OR used at the department, college or institutional level.
- Avoid duplication of functionality already included in Canvas or existing external tools which are installed in Canvas.

**Tool’s purpose:** ( e.g. measurable gains in assessment tracking, learning outcomes, efficiency)

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Would one of current tools integrated with Canvas or used by the department meet this need? \_\_\_\_\_  
<https://canvas.colostate.edu/wp-content/uploads/sites/41/2018/10/CSUCanvasApprovedExternalTools.pdf>

For how many semesters do you anticipate using this tool? \_\_\_\_\_

Is there potential for this tool to be widely adopted within the department or college? \_\_\_\_\_

How many instructors in the department or college will use this external tool? \_\_\_\_\_

How many course sections will use the tool? \_\_\_\_\_

Approximately how many students will be impacted by this tool’s use? \_\_\_\_\_

This tool request has been reviewed and recommended for its inclusion in the department’s or college’s Canvas and academic technology teaching strategy.

\_\_\_\_\_  
*Dept. chair/supervisor Printed Name*

\_\_\_\_\_  
*Dept. chair/supervisor Signature*

\_\_\_\_\_  
*Instructor/requestor Printed Name*

\_\_\_\_\_  
*Instructor/requestor Signature*