



CSU Canvas Build A Course Exercises

1. Course Organization

Why was the course template applied to each course?

2. What are the preferred file types for course content?

What are the preferred video types?

3. Name two things you can do to make your course mobile friendly.

4. Rearrange left course menu links so that Modules, Pages and Assignments at the top.

5. Upload some files into the Files area of your Canvas course.

-Create a folder in your course Files area called Module 3.

-Upload some files from your computer into Module 3 folder under Files.

6. Create a page called Course Welcome.

-Add a title to the page which uses Heading 1 font.

-Add banner image to top of page. Add "alt text" to image.

-Add link to Learning Objectives file.

(Note you can link to any item that has been added to course).

-Save and Publish the page

-Make this page the Front Page.

-Make your Front Page the course Home Page.

7. Create a module called Module 1

-Add a link in Module 1 to the page you created in the previous step.

-Add a link to the Module 1 items that you uploaded into the Files area of your course.

-Save and publish the module.

-Add a link to an external URL. <http://www.colostate.edu>

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8. Open the Syllabus link on the left course menu

-At the top of the page, click Edit.

-Type in your name and office hours.

-Link to the syllabus file you uploaded in the Files area.

-At the bottom click Update Syllabus.

-When assignments are created and published, they will automatically appear at the bottom of the page in due date order. If assignments do not have a due date, they will appear in alpha order.

9. Use Student View to see how your course will look to your students.